

ELECTRICITY SERVICE COMMISSION

U.P. Power Corporation Limited

(U.P. Govt. Undertaking)

S.L.D.C. Campus (Near Mantri Aawas)

Vibhuti Khand, Phase-2, Gomti Nagar

Lucknow-226010

E-TENDER No.-01/VSA/2022-23

For

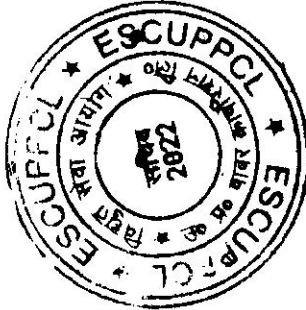
**Conducting Computer Based Typing and Stenography Test For
Recruitment to various posts in UPPCL**

Tender Cost : 1,180=00 (Including GST) (Non refundable)

EMD : 10,000=00 (Rs. Ten Thousand only)

Last date of tender Submission : 18.10.2022 up to 2:00 pm

Tender(Part-I) opening date : 19.10.2022 at 4:00 pm



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उत्तर प्रदेश पावर कारपोरेशन लिमिटेड

ई-निविदा सूचना संख्या-01/ विसंआ/2022-23

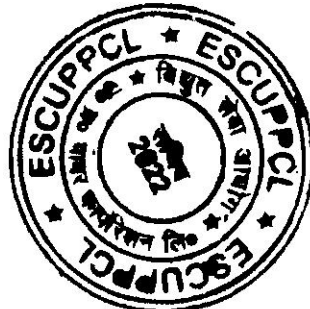
अधोहस्ताक्षरकर्ता द्वारा निम्नलिखित कार्यों हेतु पृथक-पृथक दो भागों में सक्षम एवं अनुभवी कार्यदायी संस्थाओं से इलेक्ट्रॉनिक निविदा प्रणाली के अन्तर्गत ई-टेंडरिंग पोर्टल <http://etender.up.nic.in> के माध्यम से ऑनलाइन निविदायें आमंत्रित की जाती हैं। निविदा के प्रथम भाग (टेक्निकल बिड) में निविदा प्रपत्र के मूल्य, धरोहर धनराशि, निविदा की Pre-Qualifying condition के अनुसार तत्सम कार्यों के अनुभव प्रमाण-पत्र, तकनीकी/वाणिज्यिक विवरण, पैन कार्ड, जी0एस0टी0 पंजीयन प्रमाण पत्र एवं विचलन (Deviation यदि कोई हो), फर्म के पास उपलब्ध तकनीकी कार्मिकों का विवरण, (Tools & plants) मशीनरी, की सूची एवं दरों को छोड़कर अन्य विवरण (यदि कार्यदायी संस्था देना चाहें) तथा निविदा हस्ताक्षर करने वाले व्यक्ति के नाम से सम्बन्धित फर्म द्वारा शपथ पत्र पर हस्ताक्षरित मूल Power of attorney आदि की स्कैन प्रतियाँ अपलोड की जायेंगी तथा द्वितीय भाग (Financial Bid) में मात्र निविदादित दरों का विवरण होगा।

कार्य का विवरण— उ0प्र0 पावर कारपोरेशन लि0 में विभिन्न पदों पर भर्ती हेतु कम्प्यूटर आधारित टाइपिंग एवं आशुलेखन की परीक्षा का कार्य।

नियम व शर्तें—

1. निविदा अभिलेखों को प्राप्त करने एवं जमा करने की तिथि—
 - (अ) निविदा अभिलेखक ई-टेंडर पोर्टल <http://etender.up.nic.in> पर दिनांक 18.10.2022 तक उपलब्ध रहेंगे, जिसे डाउनलोड किया जा सकता है।
 - (ब) निविदा केवल ऑनलाइन ई-टेंडर पोर्टल/वेबसाइट <http://etender.up.nic.in> पर ही दिनांक 18.10.2022 के अपराह्न 2:00 बजे तक अपलोड किया जा सकता है।
 - (स) दिनांक 19.10.2022 को अपराह्न 4:00 बजे निविदा का तकनीकी भाग-प्रथम (तकनीकी/वाणिज्यिक विवरण) खोला जायेगा, जिसके परीक्षणोपरान्त उपयुक्त पाये गये निविदाओं के भाग-द्वितीय (वित्तीय विवरण) खोले जायेंगे, जिसकी सूचना बाद में अपलोड की जायेगी। तकनीकी योग्यता पूरा न करने वाले निविदादाता के निविदा के वित्तीय भाग (भाग-द्वितीय) पर विचार नहीं किया जायेगा।
2. निविदादाता को निम्नलिखित सभी अभिलेखों को स्कैन कर निविदा के साथ ई-टेंडर पोर्टल/वेबसाइट <http://etender.up.nic.in> पर आनलाइन अपलोड करना अनिवार्य होगा।
 - (अ) निविदा प्रपत्र के क्रय मूल्य एवं धरोहर धनराशि को सचिव, विद्युत सेवा आयोग, उ0प्र0 पावर कारपोरेशन लिमिटेड, लखनऊ के विभागीय चालू खाता सं0 1366777405 (सेन्ट्रल बैंक आफ इण्डिया, महानगर, लखनऊ आई0एफ0एस0सी0 कोड CBIN0282148) में आर0टी0जी0एस0/एन0ई0एफ0टी0 के माध्यम से जमा साक्ष्य के साथ अपलोड की जायेगी तथा बैंक जमा का साक्ष्य तथा यू0टी0आर0 संख्या, पे-इन-स्लिप मूल की प्रति बैंक गारण्टी मूल क्री प्रति (इश्यूइंग बैंक के कम्फरमेशन मेल की प्रति) निविदा प्रपत्र के प्रथम भाग में ऑनलाइन अपलोड की जायेगी। धरोहर धनराशि जमा न कराये जाने वाली निविदाओं पर विचार नहीं किया जायेगा।
 - (ब) उक्त के अतिरिक्त निविदा के प्रथम भाग में जमा की जाने वाली समस्त प्रमाण पत्रों की प्रतियाँ।
3. निविदा की वैधता खुलने की तिथि से छः माह होगी।
4. अधोहस्ताक्षरी को बिना कारण बताये किसी या सभी निविदाओं को निरस्त करने का पूर्ण अधिकार होगा।
5. निविदा डालने हेतु निविदादाता को e-procurement वेबसाइट <http://etender.up.nic.in> पर registered user (पंजीकृत) होना अनिवार्य है। निविदायें ऑनलाइन डालने हेतु निविदादाता को यू0पी0 इलेक्ट्रॉनिक कारपोरेशन लि0 लखनऊ अथवा किसी डिजिटल सिग्नेचर सर्टिफाइंग अथॉरिटी द्वारा जारी डिजिटल सिग्नेचर सर्टिफिकेट होना अनिवार्य है।
6. निविदा खुलने की तिथि पर आकस्मिक अवकाश पड़ जाने या इन्टरनेट/तकनीकी बाधित होने पर निविदा अगले कार्य दिवस में खोली जायेगी।
7. निविदादाता निविदा में किसी प्रकार के परिवर्तन/संशोधन/शुद्धिपत्र हेतु ई-टेंडरिंग पोर्टल/वेबसाइट <http://etender.up.nic.in> पर सजग रहे/देख सकते हैं।

“राष्ट्रहित में बिजली बचायें, बल्ब की जगह एल0ई0डी0 लगायें”



सचिव

विद्युत सेवा आयोग,

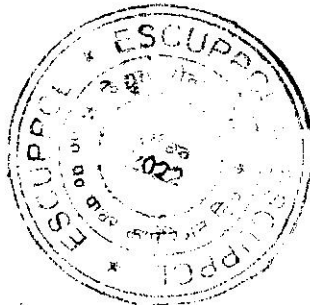
उ0प्र0 पावर कारपोरेशन लि0

एस0एल0डी0सी0 परिसर, निकट मंत्री आवास

फेज-II, गोमती नगर, लखनऊ-226010

INSTRUCTION TO TENDERERS

1. Tender should be uploaded in two separate parts, the part 1 shall contain all the information, documents & desired enclosures relevant to qualify for participation in tendering process as contained below in instruction no. 2, 4, 7 & 8 along with Earnest Money Deposit(EMD) in required form. The part 2 shall contain the price bid only. The part 2 containing the price bid only will be opened if part first is found in order and finding the required amount of Earnest money and Tender cost in proper form & the other relevant document. No exemption for EMD will be entertained and no Earnest Money shall be adjusted from pending bills of working contractors if any.
2. The tender document should be accompanied with financial status and latest Income Tax clearance certificate and also experience certificate for satisfactory completion of similar works. In absence of these certificates the tender is liable to be rejected.
3. The incomplete tenders will not be considered and shall be liable to be rejected out rightly.
4. The tenderer must submit an affidavit of validity of offer on non-judicial stamp paper of Rs.100/- plus Rs.1/- revenue stamp on the prescribed format provided with this document.
5. The tenderer will have to quote their rates, both in figures as well as in words against each of the items of work detail in the enclosed schedule of items work. In the event of any discrepancy between the rates quotes in the tender in words and that quoted in figures the lowest shall be considered. The amount of each item should also be worked out and the grand total written in words & figure.
6. The tenderer must give his full postal address below the signatures on the "Bill of Quantities" after quoting his rates. All future correspondence regarding this tender shall be done with him through his postal address and if any letter/information not received to him will be the sole responsibility of tenderer. If any registered letter returns back with the remarks that the address does not exist or the tenderer/ contractor(individual or firm) not found at the given address then this will be taken seriously and may disqualify him for participation in future tenders.
7. Each page of the tender document must be signed with date of then tenderer. All writings shall be in ink only. All corrections in the tender should be signed with date by the Tenderer before submission of tender.
8. In the event of the tender being submitted by a partnership firm it must be signed by each member there off or in the event of absence he may properly authorize any person to do so. Such power of attorney should be produced with the tender.
9. The tender shall remain valid for six(6) months from the date of opening of the tender.
10. The right of acceptance of tender will rest with the undersigned who does not bind himself to accept the lowest tender and reserves to himself the right to reject any or all the tenders received without assigning any reason thereof.
11. The single package rate of complete work is to be quoted. Tenderer are required not to quote individual rates of different assignments.
12. Contract Agreement shall be executed on –judicial stamp papers value of Rs. 100.00+ Rs. 1.00 Revenue stamp.
13. General conditions of the tender shall be as per form-A of UPPCL.
14. Tenderer are required to submit a declaration on Rs. 100 Non-Judicial stamp paper that they have not been debarred or Blacklisted by the Central Govt./any State Govt./ Public Sector Units in India.
15. For any queries regarding this tender, bidders are advised to contact office of Secretary, Electricity Service Commission, S.L.D.C. Campus (Near Mantri Aawas), Vibhuti Khand, Phase-2, Gomti Nagar, Lucknow-226010 during any working day between 11:00 A.M. to 04:00 P.M.



AFFIDAVIT FROM TENDERER

(To be executed on Non-Judicial Stamp Paper of Rs. 100/= with revenue stamp of Re. 1/= affixed)

DECLARATION

Tender invited by : Secretary, Electricity Service Commission, Vibhuti
Khand, Gomti Nagar, Lucknow

Tender for :

Date :

Name of tenderer :

Specification Number and Date of Opening :

In consideration of the U.P. Power Corporation Ltd. Having treated the Tenderer to be an eligible person whose tender may be considered, the Tenderer hereby agrees to the condition that the proposal in response to the above invitation shall not be withdrawn within six months (or any extension thereof) from the date of opening of the tender, also to the condition that if thereafter the tenderer does withdraw his proposal within the said period, the Earnest Money deposited by him may be forfeited to the U.P. Power Corporation Ltd. And at the discretion of the Purchaser, the Purchaser may debar the tenderer from tendering for a minimum period of one year reckoned from the date of opening of the tender.

Signed this day of of year 20...

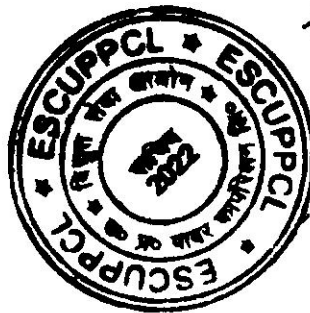
Place: Signature of tenderer

Full Name

WITNESS

1-.....

2-.....



About Project:-

I. Overview of computer based typing & stenography skill test:

Typing test is to be carried out to check on the speed and accuracy of the candidates with reference to typing skills.

Candidates taking the exam shall be able to see text displayed in box and is asked to type the same text in an empty box/space available below the displayed text.

The displayed text passage shall be of about 300 words. If the candidate happens to type the displayed passage completely within the scheduled time, then, the candidate will start typing the passage again from the beginning.

The time duration for the typing skill test shall be 5 minutes. When the candidate completes typing the given text passage, candidate has to submit the exam and the typed text shall be auto saved and the candidate moves to the next section of English typing (optional, but not applicable for all posts) or the exam concludes thereafter.

Separate set of text paragraph need to be prepared for each shift, as part of the typing test. During the typing test, if the computer system of any candidate gets locked, due to any reason, the candidate will not continue with the old passage. A new passage would be populated since candidate might be conversant with the old passage. The candidate has to type the new populated passage.

II. Scope of work

- a) Design and create admit card with photograph and signature and provide link to host in the official website for downloading admit card for skill-test, to the candidates and sending message regarding downloading of the admit card for skill test, through registered E-mail and SMS on their registered mobile number.
- b) The agency shall make arrangements to capture the biometric scan (Thumb Scan) and the photograph of the candidates at the time of skill test and properly prepare digitized record of each candidate, which shall be used for identification at subsequent stages of selection process. The bidder's representative will match the photo on the Admit card with original ID and also with candidate at the time of entry.
- c) The bidder has to provide a printout (in duplicate) of the passage/text typed by the candidate, immediately after the exam. One copy of the print shall be signed by the candidate. The signed copies of all the candidates shall be properly sealed & signed by the bidder's observer & the observer of UPPCL for each shift/center.
- d) The agency has to provide click-by-click audit trail of the response after the exam in a CD/DVD.
- e) The type test should end automatically/stop after the scheduled time.
- f) The agency shall prepare photo attendance sheet for attendance before the skill test.
- g) ESC may depute/authorize his representative to check the system any time. However confidentiality is to be maintained at all levels.
- h) The bidder has to prepare sufficient number of typing text passages for both English & Hindi (as per requirement), which shall be displayed randomly for each shift.
- i) The Bidder shall complete registration process of the candidates before start of skill test and thereafter allow candidates to appear for skill test at Examination Centers.
- j) The Bidder shall arrange/provide adequate displays and required instructions/ information to the candidates appearing for skill test at Examination Centers
- k) While exam may be conducted on local LAN, data of test progress should be transferred to central server on **real time basis** (or as specified by Electricity Service Commission, Lucknow) for monitoring purposes. Bidder should provide reports to Electricity Service Commission, Lucknow to view the test progress.
- l) The Bidder shall maintain audit trails of all activities of the candidate (click by click) during the course of the examination.
- m) The Bidder shall provide stenography Notepad & Ball Pen/Pencil to the candidates as per requirement.
- n) The Bidder shall have a contingency plan for Student management/Shifting in case of any emergency.
- o) The Bidder shall monitor and supervise Exam Centre activities on monitoring console to be installed by the Bidder in Electricity Service Commission, Lucknow.
- p) At the end of the exam, transfer/export of candidate response and audit trails shall be done by the Bidder on secured channel from local server to Central server of the Bidder



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within 1 Hour from each exam center. Other data such as attendance sheet, finger print, photograph, seating plan etc. (if any) should be sent to Electricity Service Commission, Lucknow within two days of conclusion of each exam shift, duly sealed and signed by the bidder's observer & observer of UPPCL.

- q) The bidder is to arrange for CCTV facility at all Examination Centre so as to conduct the examination in safe and secure mode. The CCTV recording shall be made available to ESC within two days after the skill test.
- r) The selected Bidder shall provide documented inputs and support for handling:
 - Candidates queries
 - RTI queries
 - Court Cases
- s) The bidder shall be able to carry out Typing & Stenography tests for applicants with disability as per the norms of U.P. Government/UPPCL.

Note:- The selected Bidder should also be able to demonstrate Application server logs to capture all errors, warnings and exceptions that are generated in applications along with the time at which they occurred.

- **Test Data Archiving:** The selected Bidder shall archive the result and other examination data for future references after specified time, as per requirement of the Electricity Service Commission, Lucknow
- **MIS generation/ customized reports:** The selected Bidder shall provide adequate information to the Examination Wing as per the requirement of the Electricity Service Commission, Lucknow.

III. Features of typing and stenography skill test

Type of Typing Tests

Unrestricted Typing- In Unrestricted Typing Candidates will be allowed to proceed with the typing test, even if text content is typed incorrectly. The incorrect text will be highlighted in "red" colour font in the original text that is displayed in the text box. Candidates will be allowed to use backspace and delete keys, but will not be counted for evaluation purpose.

Languages, Font and keyboard Supported

The following languages shall be supported in the online mode of typewriting test:

- 1- Hindi
- 2- English

The following keyboards shall be supported in the online mode of typewriting test:

1. Hindi- Remington Keyboard
2. English - QWERTY Keyboard

The following font shall be used for the online mode of typewriting test.

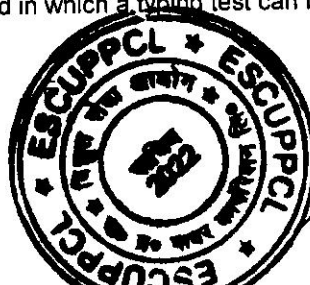
1. Hindi- Krutidev 10/Krutidev16
2. English - Times New Roman/Arial

IV. Evaluation Procedure

1. Unrestricted Typing:

Unrestricted Typing		
	Formula 1 (For English Typing Test)	Formula 2 (For hindi Typing Test)
Gross Words/Minute (GWM)	1- Total number of words typed by the candidate. 2- Words identified by splitting it with space. 3- Includes both correct and incorrect words.	1- (Total Keystroke count/5) / Time in minutes. Assumption is that 5 keystrokes make one word
Networds/Minute(NWM)	Number of correct words typed	Gross words – (Wrong Characters /5)
Accuracy	(Net words per minute /Gross words per minute)*100	(Net words per minute /Gross words per minute)*100

There are 2 types of Evaluation method in which a typing test can be evaluated.



- a) **Standard Mode:** In this mode, 5 alphabets/keystrokes constitute one word for evaluation.
- b) **Non- Standard Mode:** In this mode, the number of words are calculated be based on the space between the words.
However Standard mode of evaluation is preferred. Alternatively, if any other mode of evaluation is used by the agency, then prior written approval is required from ESC.
The type of evaluation Mode has to be selected at the time of question creation.

Gross typing speed shall be calculated as follows:

- Gross Speed measured as keystrokes per Minute (KPM)= Total keystrokes / duration in minutes.
- Gross Typing Speed in Words per Minute (WPM)= Gross speed in KPM / standard word length.

Net typing speed shall be calculated as follows:

Net typing speed is the typing speed without errors counted in the result and is calculated as follows.

- Total Net hits for the entire test duration = Total keystrokes – (number of incorrect words * word length)
- Net hit speed (keystrokes per minute)= Total Net hits for the entire test duration/test duration.
- Net typing Speed (in words per minute) = (Net Hit Speed / standard word length)

Accuracy Percentage shall be calculated as follows:

Accuracy Percentage is calculated using the standard word length.

- Gross hits = total number of keystrokes typed
- Error hits = number of words typed incorrectly * word length (i.e.5)
- Net hits = (Gross hits - Error hits)
- Accuracy Percentage = (Net hits /Gross hits)*100

❖ **NATURE OF MISTAKES (SSC evaluation of type test / dest scripts (English / Hindi))**

A. Full Mistakes : The following errors are treated as full mistakes :-

- For every omission of word/ figure.
- For every substitution of a wrong word /figure.
- For every addition of a word / figure not found in the passage.

B. Half Mistakes : The following errors are treated as half mistakes :-

- (i) Spacing Errors : Where no space is provided between two words, e.g. 'Ihope' or undesired space is provided between the words or letters of a word e.g. hope I have, 'I hxxave'.
- (ii) For every spelling error committed by way of repetition, or addition or transposition or omission or substitution of a letter/letters, e.g. the word 'spelling' typed as 'seeplings' etc.
- (iii) Wrong Capitalisation: Wrong use of capital letter for small letter and vice-versa. (This does not apply to Hindi typewriting scripts).

Note:

1. User can correct his/her mistakes by pressing backspace or delete keys.
2. Function keys used during typing are not included in calculation.

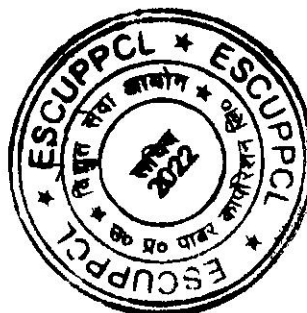
Other Points to Note :

1. Save feature enabled, only when the candidate explicitly saves/submits or when auto submitted (at the exam completion time).
2. When there is any interruption during the exam, the candidates will have to start the typing test all over again. Since the test is to measure speed and accuracy and speed get affected when the typing is stopped and restarted.
3. For an exam, at least 4 passages shall be configured so that the candidate gets a new passage only when he/she re-logs in, post any disruption.

V. **Stenography Test**

Overview

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Stenography test shall consist of two parts:

- An audio file shall be played (Preferably using public announcement system) and the candidates will listen to the same and take notes in shorthand in the notepad provided to them.
- Candidates will then read the shorthand notes and type the content in the provided system. For Stenography test, the system shall only have an empty text box where the shorthand notes taken by the candidate can be transcribed / typed. For 5 minutes dictation of shorthand passage, 30 minutes will be provided for transcription.

Evaluation shall be the same as Typing test, except for the fact that the original passage is directly configured in the backend and not displayed in the system.

VI. Eligibility Criteria:

All of the below eligibility criteria are to be met to qualify for the opening of bid part-II (Price Part):-

- The bidder must be registered in India under the companies Act , or LLP Act for at least 5 years as on bid submission date. Certificate of incorporation must be attached.
- Average annual turnover of the bidder for recruitment/ examination related business in best four years out of last 5 financial years starting from FY 2017 – 18 should be at least INR 10 Crores. CA certificate must be attached.
- The bidder should have positive net worth for last 3 financial years (FY 19 – 20, FY 20 – 21 & FY 21 – 22). CA certificate must be attached.
- The bidder should have at least 100 employees on payroll of the company for IT business related to recruitment process on bid submission date. Certificate from Company Secretary/certified from HR head counter signed by authorized signatory.
- The bidder should have valid GST Identification number. GSTIN certificate should be attached.
- The bidder must have successfully executed 3 Online Skill Test examination (Computer Based) against different advertisement in India of minimum 10,000 candidates in last 5 years. LOI/Contract/ Client certificate/work order must be attached.
- The bidder must own the complete source code of the software being used for conducting the computer based exam. The bidder must have the copyright of the source code and all its components. Self declaration by the authorized signatory must be attached.
- The data centre used by the bidder should have at least Tier-III primary DATA CENTER infrastructure along-with Tier-III SECONDARY- DR infrastructure. Service provider should be ISO/IEC- 27001 certified. Data Center and the cloud services should be certified for the latest version of the standards. (Copy of the relevant certification/ Audit report must be attached).
In case of the Data Center (Primary or Secondary) being outsourced/leased, the bidder must have a long term contract (valid for at least two years as on the date of opening of the bid) with the owner (copy of the contract to be submitted with the bid)..
- The bidder should not be blacklisted by the Central Govt./any State Govt./ Public Sector Units in India. Self declaration by the authorized signatory must be attached.
- Authorization of bidder's signatory.

NOTE:- The selected Bidder will have to carry out/ demonstrate complete System Test Run (STR) with test data to the Electricity Service Commission, Lucknow or any other Committee constituted by UPPCL for this purpose, before implementation of the software. The Bid Part-II of only those eligible bidders shall be opened who successfully demonstrate the ability to carry out the skill test as per the requirements of UPPCL.

VII. Proposed time-line for the project:

The said work will have to be completed within a time frame, given below or as mutually agreed.

- (i) The agency is allowed to start the work on the advice of Secretary, Electricity Service Commission.
- ❖ (ii) All the works covered under the 'scope of work' shall be carried out by agency with 100% accuracy. The work is to be performed in such a manner that it remains fully confidential at all stages of examination, till finalization and publication of result. Any leakage shall be the sole responsibility of the agency.
 - ❖ (iii) If any discrepancy is observed, agency shall be intimated telephonically or with a letter. The representative of the agency shall be liable to attend the meeting immediately at its own cost.
 - ❖ (iv) The work shall be carried out in the strict supervision and to the entire satisfaction of the commission.

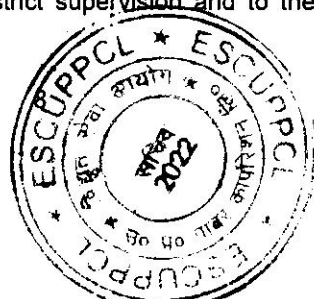


Table - 3		
Sl.no	Activity	Tentative Time (In progressive days)
1	Approval of Methodology, Schedule and finalization of the short-list of the candidates after the CBT	01
02	Hosting of link on the official website for downloading admit card for skill test.	07
03	Dispatch of message regarding downloading of Admit card through registered E-mail and SMS on registered mobile number.	07
04	Tentative number of days(s) for Skill test.	23 & 24
05	Preparation of eligibility-list based on typewriting test	31
	Total (in days)	31

Note:

- ❖ The date of start of assignment shall be reckoned from the date of Issue of LOI by ESC.

VIII. Expected volume of work:-

S. No.	Name of Post	Details of Skill Test	Approximate No. of Candidates for the Skill Test
1	Camp Assistant -(grade-III)	Hindi Stenography & Hindi Typing Test	75
2	Computer Assistant	Hindi & English Typing Test	09
3	Executive Assistant	Hindi & English Typing Test	3435

IX. Post-skill test processing

To provide to ESC, the following in hard copies and soft copy.

- ❖ Final list of candidate's with typing speed/stenography speed and status of eligibility

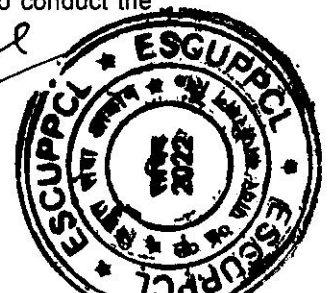
X. Payment Terms & conditions:

The rates shall remain fixed and firm during the execution of complete scope of work.

- Rates shall be quoted exclusive of all taxes and duties, which shall be paid extra as applicable.
- Invoicing shall be done after completion of work.
- The payment will be made within 45 days from the date of receipt of correct invoice.
- All payments will be made through crossed Cheque/NEFT/RTGS.
- In case, any activity is essential for conduct of skill-test and is not covered in the scope of work, but is required to be performed for smooth conduct of skill-test, in such a situation, the bidder shall carry out such activities in the interest of the project and no extra payment shall be made on such account.

XI. Performance Bank Guarantee:-

Performance Bank guarantee of ten percent of total value of contract, shall be submitted in favour of Secretary, Electricity Service Commission, Lucknow within a week of getting the confirmed order and would be retained by the ESC, till satisfactory completion of work. The Performance Bank guarantee shall remain valid till 12 months after completion of all contractual obligations including warranty period, if any. The stamp duty on Performance Bank Guarantee shall be payable by the agency as per Stamp Duty Act. No interest will be paid on the amount of the Performance Bank guarantee during the performance period. The extended bank guarantee has to be provided by the contractor if required by E.S.C. UPPCL. If the bidder fails to conduct the



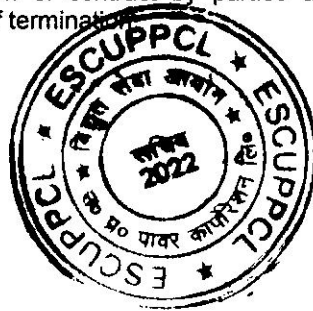
skill test to the entire satisfaction of the ESC, the performance bank guarantee shall be forfeited besides any other action, as deemed fit by ESC.

XII. Force majeure:-

Force majeure is herein defined as any cause which is beyond the control of the selected bidder or Electricity Service Commission as the case may be which they could not force or with a reasonable amount diligence could not have foreseen and which substantially affect the performance of the contract such as :-

- Natural phenomenon including but not limited to floods, droughts, earthquakes and epidemics.
- Act of any government including but not limited to war, declared or undeclared priorities quarantines and embargos.
- Terrorist attack, public unrest in work area provided either party shall within 10 days from occurrence of such a cause, notifies the other in writing of such causes.

The bidder or Electricity Service Commission shall not be liable for delay in performing their obligations resulting from any force majeure cause as referred to and/or defined above. Any delay beyond 30 days shall lead to termination of contract by parties and all obligations, expressed quantitatively shall be calculated on date of termination.




BILL OF QUANTITY/FINANCIAL BID

E-Tender Notice No. 01/VSA/2022-23

S. No.	Name of work	Details of skill test	Estimated Candidates strength (Nos.)	No. of Jobs	Package Rate (Rs.) (In figure)	Package Rate (Rs.) (In words)
1	Conducting End to End Computer based Skill Test (Typing & Stenography Test)			One Job		
	i) Camp Assistant-(grade-III)	Hindi Stenography & Hindi Typing Test	75			
	ii) Computer Assistant	Hindi & English Typing Test	09			
	iii) Executive Assistant	Hindi & English Typing Test •	4233			

- * Only one package rate should be quoted for all post considering one Job.
- * No. of candidates shortlisted for Skill Test is approximately as mentioned above. However the candidate count may vary $\pm 10\%$.
- * Type Test in Hindi has to be carried out in Kruti Dev 010/016 Font only, Type test in English has to be carried out in 'Times New Roman' font.
- * Rates quoted shall be firm.
- * The above quoted rates shall be exclusive of all taxes, which shall be paid extra as applicable.




Authorized signatory
(Seal of the company)